



GEO SYNTHETIC SYSTEMS

(Division of 106007 Canada Ltd.)

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1-866-490-4geo
info@geosyn.ca

To our valued customers and business partners:

First and foremost, I hope this email finds you, your co-workers and your family healthy and safe in these uncertain times.

In order to best manage the risk of exposure to Covid-19 to both our team and our customers, we have implemented some changes for receiving and processing your orders so that we can continue supplying you with the products you need to keep your job sites running.

Please note the following changes to our service policy:

- **CURRENT HOURS**
 - o 7am – 4pm Monday – Friday
- **PLACING ORDERS** – When possible, please place your order **before** coming to our yard. Before you enter our premises you are required to wear a mask; if you do not have one we will provide one (as long as our quantities last). We ask that you sanitize your hands with the items provided at our entrance, before coming in. Our showroom/customer service is area open to **two persons at a time**; when in our showroom we ask that you use the disposable gloves provided to handle product samples.
- The following are options for placing an order:
 - o By phone (613-733-9585)
 - o By text (613-733-9585)
 - o By email (connor@geosyn.ca)
 - o By fax (613-733-3795)
- **PAYMENT OPTIONS**
 - o Account customers
 - o Visa, MasterCard or Debit (Interac) card
 - o E-Transfers
 - o Cash
- **ORDER DELIVERY**
 - o Orders for delivery will be processed as normal; our deliveries are currently touchless.

Our number one priority is to keep our staff, our customers and our community safe and healthy. We will do our best to continue the service you've come to expect, and thank you in advance for your patience and understanding in the days and weeks to come.

Kelly Mulrooney / President
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